

Jackson State Community College Foundation
Board of Trustees

Meeting Minutes

Thursday, December 6, 2018 8:30 a.m. – Foundation Board Room/Student Union

The Jackson State Community College Foundation Board of Trustees met on Thursday, December 6, 2018 in the Foundation Board Room in the Student Union Building at Jackson State Community College.

The following were present:, Dr. Allana Hamilton, Chairman Jeff Lewis, Mr. Reggie Smith, Dr. Bobby Smith, Mrs. Stacey Williams, Mr. Randy McKinnon, Ms. Neta McKnight, Dr. Larry Bailey, Mr. Cary Vaughn, Mr. Al DaSilva, Mrs. Deann Thelen, Mr. Jim Crone, Mr. John Rountree, Mrs. Dee Henderson, Interim Treasure Tim Dellinger, Mr. Seth Harden, Mr. Dale Conder, and Mrs. Marcie Williams

Guests: Mrs. Dawn McGee and Mr. Brent Wright.

Those unavailable to attend: Mr. Grant Edwards, Mrs. Wendie Carlson, Dr. Walter Nelms, Mr. Jim Ayers, Mr. Paul Phelan, Vice Chair Thorne Barbour, Mr. Brian Gann, and Dr. Kim Holland.

CALL TO ORDER

Chairman Lewis called the meeting to order at 8:38 a.m.

WELCOME & INTRODUCTIONS

Chairman Lewis welcomed all in attendance.

APPROVALS

Copies of the December 6, 2018 meeting agenda and the September 6, 2018, October 8, 2018, & November 8, 2018 meeting minutes were presented. With no questions, ***Mr. Reggie Smith made a motion to accept the agenda as presented; Mr. Randy McKinnon provided a second. There were no opposed; the motion passed.***

FINANCE REPORT

Interim Treasure Mr. Tim Dellinger presented copies of and reviewed the Income Statement and Balance Sheet ending June 2018 to the Board. With no questions, ***a motion to accept Income Statement and Balance Sheet was made by Mr. Cary Vaughn; a second was provided by Dr. Al Da Silva. There were no opposed; the motion passed.***

PRESIDENT'S REPORT

Dr. Allana Hamilton discussed four updates with the Board.

The first set of updates is titled “Celebrate the Season”. The first piece of this update will take place on December 14, 2018 in the JSCC Student Center with a come and go breakfast from 8:30 – 10 a.m. and employee recognition ceremony immediate following. This will be the first ceremony in several years and recognizes employees with five or more years of service with the college.

Through the joint effort of the Classified, Professional Technical, and Faculty Councils with the assistance of Student Services, the Star Tree's second year hosted 73 stars. All 73 stars have been adopted this year and gifts will be provide for the children of each student listed on a star.

In 2010, the Chancellor begin visiting each institution sharing what he called institutional updates with each college's executive team in regard to college completion. In 2015, due to many changes at all levels, there has not been a legislative update. JSCC hosted a Legislative Luncheon Monday, December 3, 2018, and the TBR Chancellor and her team came to campus to provide an update. JSCC invited local and state legislators as well as the community leaders and TCATS in the service area. Topics discussed at the luncheon were community college and TCAT updates. The hope is to have a Foundation Board representative participate in this event next year. An example of the updates JSCC provided to the group was the dollars approved and the support of these individuals for improvements to the campus security such as locks on classroom doors. These security improvements will take place in phases over the next couple years at all JSCC locations.

From a marketing perspective, TBR and CMT (Country Music Television) have partnered to offer four opportunities among community colleges to host an up and coming country music star concert. Through an application process among community colleges, four will be chosen to host one of these concerts on the JSCC campus to market higher education. There will be a higher education panel discussion preceding the concert. Our TCAT partner for this application/event will be the TCAT Jackson.

In regard to partnerships, once a year the chamber hosts an annual meeting with all the college presidents in West Tennessee. This year's meeting was yesterday, December 5.

Dr. Hamilton announced the retirement of Dee Henderson. Mrs. Henderson's last day with Jackson State will be February 28, 2019. Mrs. Henderson will be receiving a Cochlear Implant in March 2019.

There were no questions.

DIRECTOR'S REPORT

Mrs. Henderson expressed how thankful she was to have worked with the Board over the years.

Mrs. Dee Henderson presented proposed 2019 meeting dates (attached) to the Board. With no questions, a ***motion to accept the proposed meeting dates was made by Mr. Randy McKinnon. A second was provided by Mr. Cary Vaughn. There were no opposed; the motion passed.***

Mrs. Henderson shared that Dr. Bobby Smith is now representing JSCC as a Chamber Red Coat and the Dr. Al Da Silva has been accepted into the 2019 WestStar class.

In two previous fundraiser committee meetings a recommendation was made to the Board to host a 2019 President's Leadership Luncheon with J.R. Ross to be the speaker. The minutes of the Board vote were approved at today's meeting. Now in lieu of Mr. Henderson's retirement, the short time frame, and J.R. Ross's limited availability, did the Board want to continue to pursue this event or table this event. It was Mrs. Henderson's belief that due to all these circumstances that the Board consider tabling the event and discuss it in the March and June 2019 meetings. Discussion regarding moving the date later in 2019, staff availability, and event planning details and expenses. Sponsorship levels and marketing materials were discussed as they were in need of tweaking. Several Trustees have tentatively secured or recruited table sponsors. ***Mr. John Rountree made a motion to continue with the March 15, 2019 fundraiser. Mr. Al Da Silva provided a second. There were no opposed; the motion passed.***

Mr. Dale Conder presented to the Board the proposed sponsorship levels discussed in the Fundraising Committee meetings. Mrs. Henderson said she would work on base costs and finalize and send the sponsorship levels to the Trustees in the next two weeks though email or phone calls.

There were no questions.

INVESTMENT REPORT

Copies of the JSCC Foundation investment portfolio were distributed. Mr. Brent Wright with Regions Bank reviewed market data and updated the board of the portfolio's overall performance as of the end of October 2018.

VICE PRESIDENTS REPORTS:

Institutional Effectiveness:

Dr. Bobby Smith let the board know they would be invited to Mrs. Henderson's retirement celebration. He also shared a few memories of working with her.

There was no discussion or questions.

Academic Affairs:

Dr. Larry Bailey shared memories of working with Mrs. Henderson.

He also shared stories from community members he has encountered about how much they enjoyed their experiences at JSCC from this past week.

Dr. Bailey explained the process of identifying the types of classes offered.

Beginning in the fall of 2018, TBR has started issuing a Warranty Card for degrees and certificates awarded. It's a one year warranty of sorts that TBR says they will stand behind in terms of the graduates' skill sets.

There was no discussion or questions.

Student Services:

(Mr. Brian Gann did not attend the meeting)

Chairman Lewis reminded Board members of the next meeting date, March 14, 2019. With no further discussion, the meeting adjourned at 10:17 a.m.

Respectfully submitted by Lisa Kincaid
Institutional Advancement
December 11, 2018